

Meeting Rooms

Private meeting rooms or a ballroom with river views are ready to serve your next business meeting or social function. The wide hallway provides more than enough room for guests to spread out, as does the 300-foot outdoor patio with breathtaking view of St. Croix River and historic Stillwater Lift Bridge.

- Complementary event planner to make your day stress free!
- Newly Renovated
- Free Parking
- Free Wireless Internet

Victoria's Ballroom (84' x 36' = 3024 sf)
Round tables: 300 ~ Theater-style: 400 ~ Classroom: 190

Ballroom A (31' x 36' = 1116 sf)
Round tables: 90 ~ Theater-style: 150 ~ Classroom: 70

Ballroom B (31' x 36' = 1116 sf)
Round tables: 90 ~ Theater-style: 150 ~ Classroom: 70

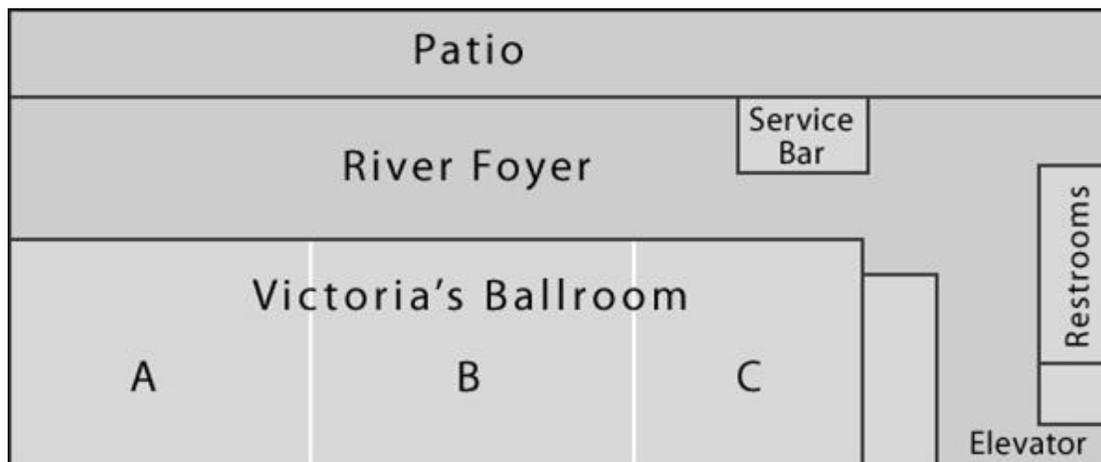
Ballroom C (22' x 36' = 792 sf)
Round tables: 100 ~ Theater-style: 50 ~ Classroom: 60

* River Foyer (79' x 15' = 1140 sf)

We Also Have:

Two Outdoor Patios , Two Extra Breakout Rooms: Green Room (60 guests) and Red Room (50 guests)

& 4 Boardroom with a Guestroom accommodations (Corner Suites)



Water Street Inn

101 Water Street South * Stillwater, MN 55082
(651) 439-6000 * Fax (651) 430-9393

www.waterstreetinn.us | catering@waterstreetinn.us



Events and Wedding Receptions at The Water Street Inn

The Water Street Inn offers historical elegance while providing exquisite fare. Our professional, courteous and friendly staff will enhance your special day.

Complimentary Additions:

White Linen tablecloths and napkins

China, stemmed glassware and silver flatware for meal service

Stationary 25 x 25 dance floor

River Foyer & Sun Deck for your specialized event with breathtaking view of the scenic St. Croix River

Dedicated event planner on staff to assist you with all your catering needs



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Event Policies

By signing an event contract, you are stating that you have read and understand the policies stated below.

Menu....The contents of our banquet menus are merely suggestions. Our Chef will be happy to design a menu especially for you, keeping in mind that will be a specialty menu charge, prices vary. **All menu selections must be finalized at least 30 days prior to the event.**

Tax & Service Fee....State sales tax 7.125%, liquor tax 9.625% and 20% service fee is in addition to the food & beverage minimum agreed upon. Servers are paid an hourly wage.

A deposit....A deposit of \$1000 is required for all social events at the time of confirmation unless specified by the catering director. All deposits are non-refundable.

Payments....Your next payment is due six months before the event which is half of the food & beverage minimum. Seven days before your event the final count & last payment are due. The credit card on the contract you signed will be charged if any additional charges have accrued.

Guarantee...The number of guests scheduled to attend must be confirmed with the catering department by noon, seven business days prior to the event. This number will be considered a guarantee and is not subject to reduction.

Deliveries....Articles delivered to the hotel prior to the event must be addressed; Attention Event and Sales Director and labeled with the event name. Please notify us in advance.

Decorating....The Water Street Inn prohibits use of confetti or crepe paper on the tables. Candles may be used if they are under or behind glass. No tape or tacks may be used on the walls. There will be a damage charge if above requests are not followed.

Cake/Bakery....The banquet staff will cut, plate and serve your cake for a fee of \$1.00 per guest. This does include cakes on the tables and cupcakes. Cakes or bakery items delivered to the Inn must be prepared by a licensed baker.

Food and Beverage Minimum.... We do not charge to use the ballroom for your event; a food & beverage minimum may apply. Please ask the Event Director for more details.

Food and Beverage... No food or beverages will be permitted to be brought in to the banquet rooms by the patron, or any of the patron's guests with the exception of the wedding cake. All food and beverage purchases are only for consumption on the premises in the assigned function area. No food or beverages will be permitted to be taken off the premises during or after the event.

Favors...You can bring in favors for your guests. If it is candy such as jelly beans, M&M's, butter mints, etc. and the staff has to clean up the floor you will be imposed a \$25- \$50 clean up fee.

Music/Entertainment...The Water Street Inn recommends a professional D.J. company as your entertainment. If a live band is requested, it will be a requirement to rent all 24 guest rooms in the North Wing of the hotel. If you have a DJ you will be required to rent the 6-St. Croix Suites directly above the ballroom.

Security.....Events serving liquor require security which is up to the inn's discretion. The inn provides this for \$200 fee.

Ceremony Site...The Water Street Inn has the capabilities to use the ballroom area as your ceremony site for groups of 250 people or less. There will be an additional charge of \$250 for the change-over of the room.

Miscellaneous... The Inn reserves the right to change the room assignment if necessary. If there is a change in the number of guests, the hotel reserves the right to reassign the banquet room. Room will be arranged to your specifications. The Water Street Inn accepts no responsibility of damage or loss of equipment, merchandise or articles left in any banquet or meeting room or any part of the hotel prior to or following your function. Client accepts liability in case of damage to banquet rooms or hotel property. This is guaranteed by your credit card for payment damages.

Prices... The prices listed are our current rates and are subject to change due to market conditions with a 30 day notice..

Bar Fee....We are happy to set up a private bar for your event. The fee for private bar set up is \$150.

All functions will end no later than 12:00 midnight. All prices are subject to change due to market conditions with a 30 day notice.

Split Menu Fee per plate
\$1.50 for two different entrees
\$2.50 for three different entrees
Kids Meals \$12.95

Breakfast Buffets

ALL BREAKFAST BUFFETS INCLUDE:
*Fresh fruit tray, chilled juices, freshly
brewed coffee, & herbal tea*
Pricing is per person

Continental Breakfast **\$11.95**
*Assorted muffins, sweet rolls, bagels & pastries served
with sweet creamery butter, jellies, and cream cheese.*

Healthy Start Breakfast **\$11.95**
Cereals, Granola, Yogurt & Fresh Fruit

Express Breakfast **\$13.50**
*Scrambled eggs, O'Brien potatoes, crisp bacon,
and sausage links (15 people minimum)*

Charlie's Breakfast **\$14.95**
*Scrambled eggs with cheese, O'Brien potatoes,
crisp bacon, & sausage links, and assorted pastries (15 people minimum)*

St. Croix Buffet **\$16.25**
*Scrambled eggs, thick French toast with maple syrup,
O'Brien potatoes, crisp bacon, sausage links (15 people minimum)*

Country Style Buffet **\$16.95**
*Scrambled eggs, sausage biscuits and gravy,
O'Brien potatoes, French toast and bacon (15 people minimum)*

Executive Breakfast Buffet **\$17.95**
*Eggs Benedict, large omelets with mushrooms and cheese,
Hash browns, bacon, sausage, assorted pastries. (25 people minimum)*

Breakfast Buffets for less than minimum will be subject to a \$2.00 per person surcharge

Lunch Buffets

ALL LUNCHEON BUFFETS INCLUDE

Fresh rolls, creamery butter, freshly brewed coffee & herbal tea

Pricing is per person

Water Street Buffet **\$19.95**

*Water Street Inn house salad,
Sautéed chicken breast with leeks, artichokes & a sherry cream sauce.
Roast Panko Pork Loin, honey-dijon sauce
Chef's choice of starch and seasonal vegetable*

Traditional Buffet **\$20.95**

*Tossed salad with choice of dressing, pasta salad,
roast beef au jus, sliced turkey with sage dressing,
whipped potatoes and gravy, and seasonal vegetable*

Soup, Salad and Sandwich **\$18.95**

*Soup du jour, pasta salad, fresh fruit tray, assorted cold meats
(beef, ham, and turkey), assorted cheese platter, assorted condiments
(lettuce, tomato, onions),
Herbed Ciabatta rolls, and potato chips*

Back Yard Barbecue Buffet **\$19.95**

*Coleslaw, potato salad,
Build your own burger or chicken breast
with cheddar cheese, lettuce, tomato, onions, pickles,
mayonnaise, ketchup, and mustard,
baked beans and potato chips*

Italian Buffet **\$19.95**

*Caesar salad, pasta salad,
beef lasagna, fettuccini alfredo,
garlic bread and chef's choice
vegetables*

Southwest Fiesta **\$18.95**

*Chicken and Beef Taco Meat
Toppings:
Lettuce, Cheddar Cheese, Black Olives, Tomatoes,
Homemade Salsa, Sour Cream, Refried Beans
Hard and Soft Tortilla Shells
Mexican Rice. Add Guacamole \$2.00*

CHOOSE MINNESOTA WALLEYE AS ONE OF YOUR ENTRÉE OPTIONS ADD \$3.00

All Lunch Buffets are priced for a 25 person minimum. Lunch Buffets for less than minimum are subject to a \$3.00 per person surcharge

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Lunch Entrees & Salads

ALL LUNCHEON ENTRÉES AND SALADS INCLUDE *freshly
brewed coffee & herbal tea*

**Parties up to 15 can order off the restaurant menu *
Pricing is per person*

Turkey Focaccia Sandwich **\$14.95**
*On focaccia roll with turkey, lettuce, tomato, bacon and mayo
Served with chips*

Prime Rib Philly Sandwich **\$15.95**
*Slow roasted to perfection served on a grilled hoagie bun with grilled onions and
Swiss. Served with choice of chips*

Pesto Chicken **14.95**
*Marinated chicken breast with tomatoes, grilled onion, provolone
and pesto mayonnaise on a toasted bun.
Served with chips*

Grilled Chicken Caesar Salad **\$15.50**
*Fresh romaine lettuce topped with grilled chicken and seasoned croutons
tossed with aged parmesan, and homemade Caesar dressing*

Charlie's Chicken Salad **\$15.95**
With cashews, grapes, dried cranberries & fresh seasonal fruits and berries

Traditional Box Lunch **\$15.95**
*Sliced breast of turkey or ham stacked on focaccia rolls
with lettuce, tomato, cheese,
fresh fruit, kettle chips, pickle spear & fresh baked cookie*

Substitute fries or house salad for chips **\$4.00**

Dinner Buffets

ALL DINNER BUFFETS INCLUDE

*Fresh rolls, creamery butter, freshly brewed coffee & herbal tea
(For a Separate Price, Theme Buffets can be arranged)*

30 person minimum for all buffets.

*Dinner Buffets for less than
minimum are subject to a \$4.00
per person surcharge*

Add Chef's Choice of Dessert to any buffet for \$4.00

Victorian Buffet

\$28.00 per person

Classic Caesar Salad

*Choose any **two** of the following entrées:*

Walleye or Salmon with sauce accompaniments

Penne Pasta Alfredo Primavera, Burgundy Beef Tips,

Sliced Beef au jus, Lemon Rosemary Chicken or

Sautéed Chicken Breast with Sherry Cream Sauce, Artichokes & Leeks.

(Served with chef's choice of starch, and seasonal vegetable)

The St. Croix Buffet

\$30.00 per person

*Mixed Baby Green Salad with Creamy Buttermilk Ranch Dressing,
and Pasta Salad*

*Choose any **two** of the following entrées:*

Walleye or Salmon with sauce accompaniments

Sautéed Chicken with a Sundried Tomato Cream Sauce

Roast Loin of Pork with Apple Chutney,

Sliced Sirloin of Beef with Mushroom Sauce,

Baked Cod Parmesan or

Penne Pasta Primavera in a Garlic Cream Sauce

(Served with chef's choice of starch and fresh seasonal vegetable)

The Prince Albert Buffet

\$33.00 per person

Mixed Green Salad with choice of dressing,

Antipasto Salad.

*Choose any **three** of the following entrées:*

Walleye or Salmon with sauce accompaniments

*Stuffed Chicken Breast with Pancetta, Parmesan, Spinach
with a Sundried Tomato Cream Sauce*

Roast Loin of Pork with Apple Chutney,

Oven Roasted Turkey with Sage Dressing,

Atlantic Salmon with Lobster Sauce,

Or Sliced Roast Beef with Mushroom Sauce

(Served with chef's choice of starch and fresh seasonal vegetable)

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Dinner Entrées

ALL DINNER ENTRÉES INCLUDE

House Salad, Fresh rolls, creamery butter, freshly brewed coffee

Our Chef will select the appropriate vegetable and starch accompaniments to compliment your entrée

Chicken Wellington <i>Sautéed boneless chicken breast with mushroom duxelles Wrapped in puff pastry, served with hollandaise</i>	\$28.95
Beef Wellington <i>Grilled filet with mushroom duxelles Wrapped in puff pastry, served with bearnaise</i>	\$40.95
Roast Loin of Pork <i>Slow roasted with rosemary, and served with Apple Chutney</i>	\$23.95
Turkey Traditional Style <i>Served with cranberry and sage stuffing, whipped potatoes, and giblet gravy</i>	\$22.95
Almond Crusted Walleye <i>Crusted with almond slivers, bread crumbs & Served with a honey-lemon sauce</i>	\$26.95
Grand Marnier Chicken <i>Chicken breast stuffed with smoked Gouda cheese & wild rice, Served with an orange glaze</i>	\$25.95
Sautéed Chicken Breast with choice of sauce <i>Warm Fresco Tomato-Herb Dressing, Lemon Rosemary or Sherry Cream Sauce with Artichokes & Leeks</i>	\$23.95
Stuffed Chicken <i>Stuffed Chicken with pancetta, parmesan, & spinach with a mushroom-tarragon sauce</i>	\$25.95
Salmon Filet <i>Accompanied by a creamy lobster sauce.</i>	\$25.50
Prime Rib of Beef <i>Traditional slow-roasted flavor, Served with Au Jus.</i>	\$29.95
Filet of Beef Tenderloin or Roast Sliced Beef Tenderloin <i>Mushroom Natural Sauce</i>	\$38.95
New York Strip Steak or Roast Sliced New York Strip <i>Mushroom Natural Sauce</i>	\$35.95
Individual Steaks are not recommended for groups over 30 people. We recommend whole roasted tenderloins and New Yorks to assure consistency of quality for every guest	
Vegetarian Requests are welcome	\$21.95 & up

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Enhancements

Simple & Extravagant suggestions to make your event
extraordinaire

Duets

Sliced Roast Tenderloin and Shrimp \$36.95
Mushroom Natural Sauce and Garlic Butter

Sliced Roast Tenderloin and Lobster Market
Mushroom Natural Sauce and Drawn Butter with Lemon

Sliced Roast Tenderloin and Chicken \$32.95
Mushroom Natural Sauce and Fresco Tomato Sauce

Specialty Salads & Sides

Caesar salad add \$1.50 to entree
Crisp Romaine lettuce with aged parmesan cheese & homemade croutons

Spinach salad add \$1.50 to entrée
With sliced mushrooms, red onion, bacon, & warm bacon vinaigrette

Cinnamon Spinach Salad add \$2.00 to entrée
Spinach leaves, mandarin oranges, walnuts, with a cinnamon dressing

Penne Pasta Alfredo (Substitute for starch) add \$2.00 to entrée

Carving Station

Available to be added as an enhancement to your Dinner or Hors d' Oeuvres Buffet
An Attendant is required for a carving station, at a flat fee of \$75 per station.

Honey Glazed Baked Ham \$275.00 serves 50
Condiments include Honey Mustard Sauce, Apple Compote and Dinner Rolls

Roasted Breast of Turkey \$275.00 serves 50
Condiments include Turkey Gravy & Cranberry Sauce and Dinner Rolls

Roast Beef Tenderloin \$575.00 serves 50
Condiments include Horseradish Cream & Bearnaise Sauce, and Dinner Rolls

Prime Rib \$375.00 serves 50
Condiments include Horseradish Cream, Au Jus, and Dinner Rolls

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Hors d'oeuvres

Artisan Cheese & Cracker Assortment (25 people) **\$105.00**

Vegetable and Dip Tray (25 people) **\$95.00**
Selection of seasonal fresh vegetables

Layered Mexican Dip (25 people) **\$90.00**
Chicken or beef served with tortilla chips.

Marinated Grilled Vegetable Tray (25 people) **\$125.00**
Assorted seasonal vegetables, grilled and drizzled with a balsamic vinegar dressing

Fresh Seasonal Fruit Display (25 people) **\$135.00**
A colorful array of ripe seasonal fruit.

Baked Brie **\$90.00**
*Whole Brie with walnuts and brown sugar.
Baked in a puff pastry, with crackers and crostini*

Smoked Salmon Side (50 people) **\$135.00**
Choice of hot smoked or Lox style with capers, chopped eggs, tomatoes, red onion, crackers and crostini

Rueben Dip with Crostini Toasts (50 people) **\$120.00**

Spinach & Artichoke Dip with Crostini Toasts (50 people) **\$115.00**

Cold Deli Meat Display (25 people) **\$175.00**
*roast beef, turkey, ham, assorted cheeses, tomatoes, onions, pickles
assortment of dollar buns*

Hot Hors d'oeuvres

(Priced per dozen)

Medallions of Pork Tenderloin <i>Served in Madeira Sauce</i>	\$26.00
Boneless Chicken Wings <i>BBQ, Buffalo, or Plain</i>	\$23.00
Pork Egg Rolls *	\$26.00
Mini Irish Purses * <i>Wonton wrapped reuben deep fried to a gold brown, served with Thousand Island dressing</i>	\$26.00
Stuffed Button Mushroom Caps <i>With Crabmeat or Shrimp</i>	\$31.00
<i>With Wild Rice</i>	\$25.00
<i>With Spinach</i>	\$25.00
Bacon Wrapped Scallops *	\$35.00
Mini Quiche *	\$23.00
Beef or Chicken Satay*	\$28.00
Irish Whiskey Sausage Puffs *	\$27.00
Teriyaki Glazed Salmon Skewers *	\$30.00
Meatballs <i>Choice of Barbecue, Italian Red Sauce or Swedish</i>	\$23.00
Baked Dollar Bun Sandwiches <i>Ham and Swiss, glazed with Dijon-brown sugar</i>	\$28.00
Cream Cheese Wontons * <i>Fried and served with Sweet & Sour Sauce</i>	\$23.00

** denotes items that may be butler passed*

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Cold Hors d'oeuvres

(Priced per dozen)

<i>Chilled Gulf Shrimp Cocktail</i>	<i>\$31.00</i>
<i>Cold Smoked Salmon Lox on Pumpernickel *</i> <i>canapés with herb cream cheese</i>	<i>\$28.00</i>
<i>Beef Roulade *</i> <i>with horseradish sauce and cream cheese filling</i>	<i>\$30.00</i>
<i>Ham and Asparagus Roulade *</i>	<i>\$27.00</i>
<i>Stuffed Roma Tomatoes</i> <i>with black & green olives, fresh parmesan cheese, olive oil, & garlic</i>	<i>\$26.00</i>
<i>Cucumber Canapés *</i> <i>topped with shrimp salad</i>	<i>\$26.00</i>
<i>Stuffed Baby Red Potatoes *</i> <i>with seasoned sour cream, cheddar cheese & bacon</i>	<i>\$22.00</i>
<i>Antipasto Skewer *</i> <i>Black olives, fresh ball of mozzarella cheese wrapped in prosciutto, and cherry tomato</i>	<i>\$26.00</i>
<i>Crab Deviled Eggs *</i>	<i>\$26.00</i>
<i>Bruschetta *</i> <i>Crostini toasts, topped with fresh tomato basil relish</i>	<i>\$24.00</i>

** denotes items that may be butler passed*

Break Foods

Freshly Brewed French Roast Coffee (Per Gallon)	\$25.00 gallon
Bottled Water & Soda (Based on Consumption)	\$3.00 each
Liter Carafes of Juice (Orange, Cranberry, Grapefruit, Tomato, Apple, Pineapple)	\$18.00 each
Assorted Pastries, Muffins & Sweet Rolls	\$25.00 dozen
Assorted Bars and Brownies	\$26.00 dozen
Cookies	\$22.00 dozen
Whole Fruit	\$1.25 each
Yogurts	\$2.00 each
Granola Bars	\$1.50 each
Make Your Own Sundae Vanilla or Chocolate Ice Cream, Crushed Chocolate Cookies, Cherries, Chocolate Chips, Nuts, Chocolate & Caramel Sauces	\$7.95 per person
Cheese & Crackers with Fruit Assorted Cheeses & Crackers, Fresh Sliced Season Fruit Display	\$8.95 per person
Fitness Break Whole or cut Fruit, Assorted individual Yogurts, Granola Bars	\$8.50 per person
Sweet & Salty Gardetto Snack Mix, Popcorn, Assorted Chocolate Candies, and Fudge Brownies	\$8.95 per person
Pizza	\$16.95 each

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Beverages

Wine by the Bottle

<i>Albertoni Chardonnay</i>	\$21.95
<i>Albertoni Pinot Grigio</i>	\$21.95
<i>Albertoni Moscato</i>	\$21.95
<i>Albertoni White Zinfandel</i>	\$21.95
<i>Albertoni Merlot</i>	\$21.95
<i>Albertoni Cabernet</i>	\$21.95
<i>Napoleon Extra Dry Champagne</i>	\$21.95
<i>Kristian Regale Sparkling Pear</i>	\$18.95

(Full Wine List available upon request)

Specialty Items

<i>Specialty Coffee Table Service</i> (Bar set up charges may apply)	\$7.00 per drink
<i>One of our servers will enjoy mixing your guests a freshly brewed European roasted coffee mixed with their choice of: Bailey's, Drambuie, Kahlua, Frangelico, Grand Marnier, Butterscotch or Peppermint Schnapps. Then top it off with Whipped Cream, Chocolate, or Caramel Sauce.</i>	
<i>Champagne Punch</i>	\$69.95 per gallon
<i>Fruit Punch</i>	\$21.95 per gallon

Beer

<i>Domestic Keg</i>	\$275.00
<i>Michelob Golden Draft Light</i>	
<i>Premium or Imported Keg</i>	
<i>Harp & Smithwick's</i>	\$400.00
<i>Guinness</i>	\$465.00
<i>Bottled Domestic</i>	\$4.50
<i>Bottled Import</i>	\$6.00
<i>Domestic Tap</i>	\$6.00
<i>Import Tap</i>	\$7.00
<i>Kaliber (N/A)</i>	\$4.00

NA Beer Available Upon Request

Kegs of beer are 15.5 gallons and pour approximately 125 – 16oz. glasses

Cocktails

<i>Call Brands</i>	\$6.00 (avg.)
<i>Premium Brands</i>	\$7.00 (avg.)
<i>House Wine by the Glass</i>	\$6.00
<i>Hosted Soft Drinks</i>	\$2.25
<i>Soft Drinks</i>	\$2.75

Host bar beverage prices do not include state taxes or service charges

Cash bar beverages do include applicable state taxes

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Meeting Supplies

<i>Conference Phone</i>	<i>\$25.00</i>
<i>Flip Charts & Markers</i>	<i>\$35.00</i>
<i>White Boards & Markers</i>	<i>\$25.00</i>
<i>Podium</i>	<i>\$10.00</i>
<i>Overhead Projector</i>	<i>\$20.00</i>
<i>Easels</i>	<i>\$5.00</i>
<i>Wireless Microphone</i>	<i>\$40.00</i>
<i>Wireless Internet</i>	<i>Free</i>
<i>Screen & Projection Table</i>	<i>\$25.00</i>
<i>TV/VCR/DVD</i>	<i>\$25.00</i>
<i>LCD Projector</i>	<i>\$60.00</i>

***For small meetings we can accommodate up to 10 people in one of our hotel rooms. These rooms are equipped with a large table and chairs. We can also bring in a screen, flip charts or whatever your meeting needs may be.*